

# Public Document Pack



<b>MEETING:</b>	General Licensing Regulatory Board Panel
<b>DATE:</b>	Tuesday 5 March 2024
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Reception Room, Barnsley Town Hall

## AGENDA

- 1 Appointment of Chair
- 2 Declarations of Interests  
To receive any declarations of pecuniary or non-pecuniary interest from Members in respect of items on the agenda.
- 3 Exclusion of the Press and Public  
To consider if the public and press should be excluded from this meeting during consideration of the following item/s because of the likely disclosure of exempt information.
- 4 Driver Licenses - Panel Procedure Document (*Pages 3 - 4*)
- 5 Hackney Carriage and Private Hire Driver's Licence - Application - Ms F S (*Pages 5 - 20*)

Reason restricted:

Paragraph (1) Information relating to any individual.

To: Chair and Members of General Licensing Regulatory Board Panel:-

Councillors Green, Lodge and Sheard together with Councillor Murray (Reserve Member)

Wendy Popplewell, Executive Director Core Services  
Matt O'Neill, Executive Director Growth and Sustainability  
Debbie Bailey, Senior Licensing Officer  
Sajeda Khalifa, Solicitor  
Imran Hussain, Senior Legal Officer

Please contact Mel Bray on email [governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk)

Monday 26 February 2024

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# Item 4

## GENERAL LICENSING REGULATORY BOARD PANEL

### PROCEDURE DOCUMENT

Chair to open meeting and outline procedure:-

1. Principal Licensing Officer to present the Local Authority case, call any witnesses and explain reasons for suspension, revocation or refusal to grant a Licence.
  - (i) Driver/Appellant to ask Licensing Officer and witnesses any relevant questions
  - (ii) Panel Members and Legal Officer to ask Licensing Officer and witnesses any relevant questions
2. Driver/Appellant to present their case, call any witnesses and explain the reasons as to why their Licence should not be suspended or revoked or why a Licence should be granted:-
  - (i) Principal Licensing Officer to ask Driver/Appellant and witnesses any relevant questions
  - (ii) Panel Members to ask Driver/Appellant and witnesses any relevant questions
3. Summing up of Local Authority case (no new evidence at this stage)
4. Summing up of the Driver's/Appellant's case (no new evidence at this stage)
5. All parties to retire
6. Panel to make decision
7. All parties invited back into the meeting and decision announced

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# Item 5

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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